



Century Security & Event Staffing, Inc.

SECURITY INFORMATION FOR THE EXHIBITORS

Century Security and Show Management are taking precautions to safeguard your property by providing perimeter security. CENTURY SECURITY suggests that you take additional steps that will reduce your chances of loss.

1. **NEVER LEAVE YOUR EXHIBIT UNSTAFFED**---- even for a short time during show hours.
2. **HIRE A BOOTH MONITOR** --- CENTURY SECURITY Booth Monitoring Staff is available specifically to monitor your exhibit and products. You may order Booth Monitors by completing the Booth Monitoring form in your exhibitor's kit, or by contacting CENTURY SECURITY Management.
3. **STORAGE**--- Show Management will often provide a secure room and/or the Decorating Company may have secure cages available to store valuable items. CENTURY SECURITY strongly recommends that you utilize these services to secure your valuables.
4. **REMOVAL**--- Pertinent component parts should be removed from displays or floor models after demonstrations. **NEVER LEAVE A PROTOTYPE UNPROTECTED.**
5. **COVERING** --- Drape your product with a flame resistant cover. The cover will be a 'Snatch and Grab" deterrent. **NEVER LEAVE PURSES, BRIEFCASES, OR OTHER VALUABLES UNDER DRAPED TABLES OR BEHIND DRAPED BOOTHS.**
6. Pack all exhibit products as soon as the tear down begins. Thefts tend to occur during this period.
7. **REPORTING**--- If you should experience a loss, please notify a CENTURY SECURITY Management. A Manager will contact the facility - Security Office, and a Security Representative will respond and document the incident.

REMEMBER:

Century Security wants to serve you, but security starts with you.